State of Wisconsin
Higher Educational Aids Board

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Scott Walker
Governor

John Reinemann
Executive Secretary

Congratulations on your upcoming graduation! Your dedication to both your education and community is commendable and an inspiration to your peers. We are excited to name you as a Wisconsin Covenant Scholar and recognize you as one of Wisconsin's top-notch students!

This form must be postmarked on or by APRIL 1ST, 2013 to confirm that you have fulfilled the Wisconsin Covenant Pledge and to receive the Wisconsin Covenant Scholars Grant. The Higher Educational Aids Board will not accept late confirmation forms. Instructions for the confirmation process are included on this form. If you have any questions, please do not hesitate to contact us (608) 267-9389 or Garth.Beyer@wi.gov.

Student Information and Instructions for the Confirmation Process

The following instructions are applicable for Wisconsin Covenant students graduating in 2013. Please read the information carefully.

1. The Higher Educational Aids Board will mail all Wisconsin Covenant seniors the confirmation instruction and form (this document) before December 31, 2012, and it will be available on the website www.WisconsinCovenant.wi.gov

2. Wisconsin Covenant Senior Confirmation forms will be accepted beginning January 1, 2013.

3. Students who plan to graduate early must contact HEAB directly before the April 1st deadline.

4. Students must submit their completed signed **confirmation form to the Higher Educational Aids Board ON OR BY APRIL 1ST , 2013. HEAB strongly urges students to send in their paperwork by certified mail, signature confirmation or delivery confirmation.** Designation as a Scholar is contingent upon graduating high school and maintaining the Pledge requirements. Please retain a copy of your WI Covenant senior confirmation form.

5. Students who have been accepted into active military service are still required to complete the confirmation form during their senior year. They are not required to complete the FAFSA during their senior year and do not need to apply to a college until after active duty.

6. The Wisconsin Covenant grant will only be given to students who attend an eligible school in the State of Wisconsin. A full list may be found at http://heab.wi.gov/links.html.

7. In addition to the confirmation form, Wisconsin Covenant Scholars must inform the Higher Educational Aids Board if s/he has **not** been admitted into a Wisconsin college or university. This notification is to be made **no later than July 1, 2013**.

8. Students must have the completed confirmation form signed by their principal or school official. This includes the student and parent/guardian signature and appropriate documentation of community service and/or letters of recommendations. School principals or their designees are responsible for verifying the student has fulfilled each part of the Wisconsin Covenant Pledge as it is outlined on the confirmation form.

9. High schools are required to notify HEAB **no later than July 10** with any eligibility changes. Examples of changes may be dropping out of school, last minute change in GPA, etc.).

10. Undocumented students will not be eligible for the WI Covenant Grant as that legislation has been removed when the 2011-2013 budget bill was signed. (Act 32)

11. HEAB will not be accepting or confirming any students that are home schooled as home schooling does not lead to a traditional Wisconsin High School Diploma which is a requirement for the WI Covenant program.

Refer back to this checklist and mark each requirement as it is completed:

- ☐ Completed the Confirmation Part I: Personal Information and have made sure that your social security number is provided and legible. **HEAB needs your SSN to award you the Grant.**
- ☐ Completed the Confirmation Part II: Pledge Details and have checked all the appropriate boxes.
  - Have attached two letters of recommendation if there was a suspension during your high school career
- ☐ Filed the FAFSA by April 1st, 2013. You are not required to include any FAFSA documentation with the confirmation paperwork mailed into HEAB. **Do not send HEAB your FAFSA.**
- ☐ **A complete signature form which includes:**
  - **Student signature (required)**
  - **Signature from your schools designated official. (required)** ***Please check with your school counselor to find out who the designated official is for your school.***
  - **Parent signature**
- ☐ Read and understand the Record of Service guidelines
- ☐ Made a copy of the senior confirmation form for your records

(1.) Confirmation Part I: Personal Information

Student Last Name:	**First Name:**		**Middle Initial**
Date of Birth:	**Social Security Number:**		
Address:	**City:**	**State:**	**Zip:**
Phone:	**Email:**		

I will be a first generation college student. Yes ☐ No ☐

Heritage (Please check appropriate box or write in information)

☐ Black/African American (non-Hispanic)

☐ Asian/Pacific Islander
Vietnamese, Cambodian, Laotian, or Hmong
Pacific Islander
Other Asian American

☐ American Indian or Alaskan Native Tribe
Tribal Affiliation:

☐ Hispanic/Latino
Chicano/Mexican American or Puerto Rican
Other

☐ Biracial/Multiracial

☐ White (non-Hispanic)

☐ Other

☐ Decline to Identify

(2.) Confirmation Part II: Pledge Details

I will graduate from a Wisconsin High School.

Name of high school: _____ Graduation date: _____

I have taken classes in high school that will prepare me for entrance into higher education and will meet or exceed college entrance requirements. *Please check all that apply:*

- ☐ I have been admitted to at least one Wisconsin college or university
- ☐ My high school course work meets or exceeds the course requirements for the colleges I have applied to
- ☐ I have taken at least one Advanced Placement course
- ☐ I have taken honors/IB courses

I have maintained at least a B average while in high school. *Please check all that apply:*

- ☐ I have a career cumulative GPA of 2.85 (on a 4.0 scale) or higher.
- ☐ I have earned a GPA of 3.0 (on a 4.0 scale) or higher for at least 5 semesters and never earned less than a 2.0 in any semester.
- ☐ I have earned a GPA of 3.25 (on a 4.0 scale) during senior year and have shown consistent improvement since the beginning of high school.
- ☐ My school does not use a GPA system; however, I can show similar achievement through the school's assessment methods.

I have demonstrated good citizenship and have engaged in activities that support my community.
Please check all that apply and attach required documentation:

- ☐ I was involved in extra-curricular activities that contain an element of community service and can document at least 30 hours of service.
- ☐ I was involved in a school-sponsored service learning experience that meets a high school graduation requirement.
- ☐ I designed my own service learning experience and shared results and reflections with teachers and peers.

- ☐ I have **not** been convicted of a felony or serious misdemeanor.
- ☐ I have **not** been suspended during high school.
- ☐ I was suspended during high school, but I have attached two letters of recommendation.

I have applied for and have done all that is necessary to gain admission to a University of Wisconsin system institution, Wisconsin Technical College, and/or a Wisconsin private college or university.
Please check one of the following:

- ☐ I have been admitted to at least one University of Wisconsin system institution, Wisconsin Technical College, and/or a Wisconsin private College or University.
- ☐ I plan to apply to an University of Wisconsin system institution, Wisconsin Technical college and/or a Wisconsin Private College or university and I meet their admission guideline
- ☐ I will be in active military service.

(3.) Note: APRIL 1, 2013 is the FAFSA deadline for Wisconsin Covenant Scholars

I have applied for state and federal financial aid in a timely manner. *Please check one of the following:*

- ☐ I have submitted the FAFSA application.
- ☐ I will submit the FAFSA by the APRIL 1, 2013 deadline.
- ☐ I will be in active military service.

(4.) Confirmation Part III: Signatures

REQUIRED: STUDENT SIGNATURE

I certify that the information on this confirmation form is true and complete to the best of my knowledge and I understand that incomplete, inaccurate, or false information may affect my designation as a Wisconsin Covenant Scholar and the Wisconsin Covenant Scholars Grant. I agree to notify HEAB in writing if there are any changes to this information or to my contact information, including my permanent home address. I also understand that information on my confirmation status may be released to other agencies for the purpose of fulfilling Pledge obligations. In addition, I understand that fulfillment of the Pledge is neither a guaranty of priority admittance into the Wisconsin college or university of my choice nor a guarantee of being awarded the Wisconsin Covenant Scholars Grant.

Name (printed) _____

Signature _____ Date: _____

REQUIRED: SCHOOL OFFICIAL SIGNATURE

I confirm, to the best of my knowledge, the abovementioned student has fulfilled all the terms of the Wisconsin Covenant Pledge. I understand it is the student's responsibility to return the conformation form to HEAB.

☐ The student has maintained the WI Covenant GPA requirement.
☐ The student has not been suspended <u>or</u> has attached two letters of recommendation.

Name (printed) _____

Signature _____ Date: _____

PARENT/GUARDIAN SIGNATURE

I confirm that my child will fulfill all the terms of the Wisconsin Covenant Pledge. I also understand that fulfillment of the Pledge is neither a guaranty of priority admittance into the Wisconsin college or university of my child's choice nor a guaranty that he/she will be awarded the Wisconsin Covenant Scholars Grant.

Name (printed) _____

Signature _____ Date: _____

RETURN THE CONFIRMATION PAPERWORK ON OR BEFORE APRIL 1ST , TO:

Higher Educational Aids Board
WI Covenant
PO Box 7885
Madison, WI 53707-7885

Questions:

(608) 267-9389 or Garth.Beyer@wi.gov

If you do not obtain the required signatures, you will NOT receive the WI Covenant Grant